

MINUTES
UTAH
HEALTH FACILITY ADMINISTRATOR LICENSING BOARD
Meeting

August 23rd, 2011
Room 464 (fourth floor) - 9:00 a.m.
Heber M. Wells Building
Salt Lake City, Utah

CONVENED: 9:15 a.m.

ADJOURNED: 10:36 a.m.

Bureau Manager:

Sally A. Stewart

Board Secretary:

Sally Canavan

Board Members Present:

Dave Murray, Chairperson
Wesley N. Hansen

Board Members Absent:

Kim MacFarlane, Excused
Bryan Erickson, Excused
Jeanie Pettit, Absent

Guests:

None

DOPL Staff Present:

Connie Call, Compliance Specialist

ADMINISTRATIVE BUSINESS:
MINUTES:

DECISIONS AND RECOMMENDATIONS

The minutes were not approved there was not a quorum. The Board will try and do the approval of both sets of minutes for February 2011 and August 2011 at the next Board meeting.

COMPLIANCE REPORT:

Ms. Call gave a report on the probationers. She stated the probationer. Robert Lynn Adams after being a model probationer was released from probation with the Nursing Board on May 19th, 2011. The Nursing Board ordered full privileges restored. Mr. Adams also holds a probationary Health Facility Administrator license. The Health Facility Administrator Board did not have a quorum but recommended early termination of his probation. Ms. Stewart will take the recommendation to Mr. Steinagel, if early termination is granted he will receive a new license. Mr. Adams read a letter he had written thanking the Board for letting him have a probationary license and the growing experience.

PROBATION INTERVIEW:
Steven Kent Booth

The Nursing Board is monitoring Mr. Booth they noted he had moved out of State. The Nursing Board decided at this point to let his Nursing license expire.

Steven Kent Booth (continued)

The Health Facility Administrator Board had no quorum. Those in attendance agreed, to let his Health Facility Administrators license expire also.

DISCUSSION ITEMS:

William Michael Poff: Review

The Board noted there are two pathways to licensure. One is education the other is work experience. The Board determined Mr. Poff does not have the education or the work experience. In his application he listed a Retirement Home facility, an Assisted Living facility and a Homecare facility as his work experience. The definitions of these facilities are different from the definition of a Health Facility Administrator. Mr. Poff disagreed with the response from the Board. He wants to be invited to the next Board meeting.

Handouts Updated Laws and Rules

The Board discussed the Rule became effective May 23, 2011. The changes were verbiage, only one facility per administrator and licensure by endorsement.

ADJOURN: 10:36 a.m.

(no motion required)

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

Date Approved

Chairperson

Health Facility Administrator Licensing Board

Date Approved

Bureau Manager

Division of Occupational and Professional Licensing